

Minutes of the Church Council Meeting – May 18, 2023



David Stirrat, Moderator	✓	Betsy Ashman, Finc'l Secretary	✓	Rowena Abulencia, Clerk (via Zoom)	✓
Paul Brown, Treasurer	✓	Cynthia Eggers, at large (via Zoom)	✓	Keenan Foster, Care	X
Patty Foster, Care	X	Helen Heal, at large	✓	Jason Hubbard, Ex Officio	X
Al Martin, WSL	✓	Barton Smith, WSL (via Zoom)	✓	Julie Traverso, VM	X
				Lynn Berard – Guest	✓

The meeting was held in person and called to order at 5:06 pm.

- A motion by AMartin/seconded by PBrown to accept the April 20, 2023, Council meeting minutes was approved unanimously.

CONSENT AGENDA REPORTS

1. Financials, Care Branch, WSL, BAB Running Agenda, Moderators Report, Pastor's Report, B&G
 - a) A motion by PBrown/seconded by BASHman to accept the consent agenda reports was approved unanimously.

OTHER ACTION ITEMS:

1. Update on progress of Rejuvenation Project: all work completed on personal time
 - a. PJason, who is serving as the volunteer project manager, has set a goal to have the Friendship Hall undergo the following changes before his sabbatical begins on July 1: installation of new floor, painting of the walls, addition of new curtains and window coverings, conversion of the west wall of the sanctuary and parts of the east wall into art space, and ordering of new chairs.
 - b. The invoice approval system has been established with Financial Secretary BASHman.
 - c. The bids for the roof have come in, and they are higher than our preferred amount but less than the original budget. On the other hand, the bid for the floor is significantly below budget, which will balance out the additional cost of the roof. Overall, the net impact will be zero.
 - d. The colorist has finished her work, and this coming Sunday there will be a presentation of carpet samples, paint swatches, and other items for the congregation to preview.
2. Strategic Planning Team – PBrown, CEggers, BSmith
 - a. The Strategic Planning Team (SPT) has met to discuss the coordination and information-gathering process. Moving forward, the SPT will continue to meet regularly and aims to provide an update to the Council in the fall regarding their findings and recommendations.
3. Sabbatical Update – Sabbatical team met and made good progress.
 - a. While not all dates have been scheduled, there is sufficient availability for all Sundays. However, there is a need for organizational efforts to ensure proper coordination.
 - b. Compliments to Al Martin for finding readers/liturgists. Marcella Bradley, Jason Howze, and Caleb Slight. have learned the tasks that pastor has done the past three years to prepare for Sunday worship by using the centralized planning document.

- c. A discussion took place regarding the approval of timesheets for MBradley and JHowze. PJason will work with the Sabbatical team, and DStirrat will assist in confirming the hours with BAshman.
4. Personnel Committee – This is a critical need. It is suggested that either the Sabbatical team or Marcella reach out to UCC Associate Conference Minister Fields, who will be speaking at UCCP. The purpose is to seek advice and guidance regarding personnel matters.
5. Re-Leaf - The Council is requested to approve letter of support (LOS) to accompany the proposal (a matching grant) to continue and engage with Re Leaf in expanding the tree canopy in our community which includes the following goals:
 - a. Planting 50 native trees on open space on church property
 - b. Installing a drip system that will provide water for the trees, ensuring their survival through the dry season or at least two years until they are established.
 - c. The estimated funds needed for the project are either 10K or 12K.
 - o A motion by BAshman and seconded by AMartin was approved to move forward with this request.
6. Update on Breedlove Request
 - a. Lengthy discussion ensued, covering some of the following points:
 - i. Three realtor proposals were received regarding the property.
 - ii. BSmith will represent UCC in dispensation of the property.
 - iii. It was emphasized that it is crucial to market the home and complete necessary work early to maximize UCC's financial benefit.
 - iv. Home improvement suggestions have been based on estimations and cosmetic improvements, but with professional assistance, a more accurate cost estimate will be available.
 - v. A special congregational meeting on Sunday will vote on two items: 1) sell; 2) approve amount to spend.
 - o Motion by PBrown and seconded by HHeal for Council to recommend increasing the amount from 40K to 46K was approved with one recusal.
7. Timeline for renewal of lease with Spring Hill School (needs to complete prior to July 1, 2023)
 - a. PJason and DStirrat -meeting with Shaharazad Hami, Head of School. We are meeting week of May 23 at 3:30pm
 - b. We will be seeking assistance from BSmith. Our goal is to approach this with utmost care, diligence, financially responsible manner, and with fiduciary responsibility.
8. Final report from Capital Campaign Consultant Rev. Andy DeBraber: Acknowledgements and letters to do. DStirrat will work with PJason.
9. As of May 7, Patty and Keenan Foster have resigned from the Care Branch.

Next Council meeting: Thursday, June 15 in Friendship Hall at 5:00 pm. The meeting was adjourned at 6:10 pm.

Respectfully submitted by: Rowena Abulencia, Clerk

Pending Action items below.

Pending Action Items 01/15/23	Owner (s)	Status (pending/in process/completed)
<p><u>Google Drive access: challenges /access/systematizing electronic documents.</u> All those not mentioned are "OK" with document access. HH BA PB AM Julie: BAB identified as the branch responsible</p>	<p>DStirrat/JOTraverso/ "BAB"</p>	<p>In process</p>
<p>Action Items 03/16/23</p>		
<p>P.Brown/CEgger/BSmith to meet and envision what the future SPT is and identify volunteers.</p>		<p>In process</p>
<p>Action Items 04/20/23</p>		
<p>February Congregational meeting minutes to council for May meeting</p>	<p>RAbulencia</p>	<p>Completed</p>
<p>Personnel Committee drive folder</p>	<p>DStirrat</p>	<p>In process</p>
<p>TY to Marcella</p>	<p>DStirrat</p>	<p>Completed</p>
<p>Nominating Committee prepare for October or November Congregational Meeting (members terms changing)</p>	<p>(JOTraverso, CEggers, MShelton)</p>	